GONERBY YOUTH FOOTBALL CLUB
Football Association Charter Standard Development Club

CHARTER STANDARD DEVELOPMENT CLUB

CLUB CONSTITUTION

1. **CLUB NAME:** The Club shall be called **GONERBY YOUTH FOOTBALL CLUB** and shall be affiliated to the Lincolnshire County Football Association.

2. **CLUB PURPOSE & OBJECTIVES:** Its purpose shall be to provide junior and youth football for its members, up to the age of 18. The club is a non-profit organisation designed to provide an organised framework for children and young people of the village of Gonerby and surrounding area to train and play football. This is to be undertaken in a safe and caring environment without any discrimination to any of its members, by any of its members.

3. **ACTIVITIES:** The club will offer weekly football games and/or sessions during the season and will field competitive teams at age appropriate formats in the local leagues of Grantham, Lincolnshire and Nottinghamshire. Training, together with home matches will be held at Gonerby Recreation Ground, Grantham Meres (3G), Hougham and Marston Playing Field, Barkston and Harrowby Lane Playing Fields and as directed by the Club.

4. **AFFILIATIONS:** The club shall have the status of an Affiliated Member Club to the Football Association by virtue of its affiliation to the Lincolnshire Football Association. The Rules and Regulations of the Football Association Limited, the Lincolnshire FA and any league or competition to which the club is affiliated for the time being shall be deemed to be incorporated in the Club Rules. The Club will abide by the Football Association's Child Protection Policies and Procedures, Codes of Conduct and antidiscrimination policies.

5. **CLUB COLOURS:** Gonerby Youth Football Club first kit colours are Yellow and Royal Blue shirts, Royal Blue shorts, and Yellow/Royal Blue Socks.

6. **CLUB OFFICERS:** The Club Officers shall consist of:
   - Chairperson
   - Vice-Chair: Notts Youth League teams
   - Vice-Chair: Young Elizabethan League (YEL) teams
   - Vice-Chair : Grantham Youth Football League (GYFL) teams
   - Vice-Chair: Girls Football/Lincolnshire Women and Girls League
   - Club Secretary
   - Treasurer
   - Child Welfare Officer
   - Lead Coach
   - Kit Manager
   - Club Registrar
   - Club Development Officer
   - Fundraising Officer
   - Social Media & Website Manager

   All Officers shall be elected at the Annual General Meeting. Nominations for such posts must be made in writing to the Club Secretary 21 days prior to the AGM.

The Club Officers will make up the Executive Committee, which will meet at least 6 times per year; the minutes of the meetings shall be taken by the Club Secretary. A meeting of the Executive Committee, six members shall form a quorum.

7. **GENERAL COMMITTEE:** The Club shall be controlled by a General Committee consisting of the Club Officers, the Managers and Coaches of each team, as listed on the current FA Club Portal, plus up to a further six elected members if required. The General Committee shall meet at least two times per year; the minutes of the meetings shall be taken by the Club Secretary. A meeting of the General Committee, six members shall form a quorum.

8. **POWERS OF COMMITTEE:** The property and/or assets of the Club shall be vested in the General Committee.
   - The Executive Committee shall have the power to appoint Sub-Committees as deemed necessary and shall receive reports of the Sub-Committees' at its meetings.
   - The Executive Committee shall have the power to co-opt individuals onto the Committee, as it may deem suitable, up to the next Annual General Meeting.

   The Executive Committee shall have the power to suspend or expel any member of the Club, Officer or Committee Member deemed guilty of conduct prejudicial to the good name of the Club and shall have the power to fill such vacancies as may arise in its constitution between Annual General Meetings.

9. **MEMBERSHIP:** Membership of Gonerby Youth Football Club is restricted to registered playing members and their parents/guardians who have completed the appropriate Club registration form. Registration will take place on a day or days set by the Executive Committee. At the time of registration, club subscriptions will be due. Members will be required to comply with the Club's Code of Conduct, which will be viewed and signed electronically at the time of registration.

   Any person wishing to join the Club, other than through player qualifications, must be proposed and seconded by two Club members and put forward at the Annual General Meeting for nomination.

10. **SUBSCRIPTION:** A fee shall be charged for each player to be registered to Gonerby Youth Football Club and to take part in their Team's practice/training sessions. No fee shall be required for taking part in matches. These fees shall be reviewed on an annual basis by the Treasurer at the end of the financial year. Any proposed changes will be detailed at the first General Committee meeting after the AGM, to be voted on at the General Committee meeting.

11. **HARDSHIP FUND – Football for All Fund:** The club shall maintain a Hardship Fund, known as the Football for All Fund, to support inclusive participation. This fund will consist of 10% of any fundraising completed by the Club, and the maximum amount that would be paid out will be the equivalent of two month's subscription payments. Eligibility and disbursement will be decided by the Executive Committee in accordance with the Club's Hardship Policy, ensuring confidentiality for all applicants.

12. **LEAGUE AND FOOTBALL ASSOCIATION FINES:** Any player or non-playing member of the Club fined for any reason by the League or Football Association shall be responsible for the fine set unless the General Committee deems otherwise.

13. **ANNUAL GENERAL MEETING:** The Annual General Meeting shall be held no later than 30th June each year. The Club Secretary will give twenty-eight days' notice of such meeting to all members. The Club Secretary's report and The Treasurer's Financial Statement shall be received by the meeting which will also elect the Officers and General Committee by ballot, appoint a person(s) to verify the Club Accounts and transact any other business as necessary (at the discretion of the Chairperson). Voting at the AGM will be restricted to one parent/guardian per signed on player for players under 18 and members and players of the Club over 18 years of age.

14. **EXTRAORDINARY GENERAL MEETING:** An Extraordinary General Meeting may be convened by the Executive Committee when deemed desirable and upon the written request of six members. The Club Secretary will give fourteen days' notice of such meetings to all members. The quorum for such a meeting shall be twelve Club members.

15. **FINANCE:** The General Committee shall require the Treasurer to keep appropriate records of account. A Financial Statement shall be produced yearly or upon request from the Chairperson, who will give fourteen days' notice. The Executive Committee shall authorise Club expenditure, to be signed by two of its Club Officers. Official receipts for all monies received shall be signed by the Treasurer.

16. **TEAM MANAGERS:** Team managers/admin shall be responsible for the organising and playing of league, cup and other matches. They shall communicate with opposing Clubs and where necessary the league or county FA to ensure that the date, time and venue for each match is agreed.
    - Team managers/admin shall be responsible for communicating match fixture details to their own players, players' parents/guardians and the Club Secretary.
    - A register of each team shall be kept by each team manager; the register should also be advised to the Club Registrar. Any amendments occurring to this list at any time must be advised to the Club Registrar. This is the responsibility of each team manager.
    - Team managers shall be responsible for reporting their team results as required by the league or county FA and submitted by the stipulated deadline.
    - Team managers shall be responsible for keeping an accurate record of all matches played by their team each season. A copy of these records shall be given to the Club Secretary at the end of each season.
    - Team managers shall be responsible for keeping a register of their team; the register should be advised to the Club Registrar. Any amendments occurring to this list at any time must be advised to the Club Registrar.
    - They shall also be responsible for all football kit and equipment used by their team and must notify any damages or losses to the Kit Manager.
    - Team managers shall be responsible for attending their respective League meetings and shall report back any matters which require further action to the Club Chairperson or Club Secretary, as appropriate.

17. **CHILD PROTECTION:** The Club wishes to endorse and fully support all aspects of Child Welfare for the benefit of everyone within the Club. The role of Child Welfare Officer (CWO) will be to offer guidance to the Officers, Committee, Managers, Parents and Players of the Club, as well as ensuring all appropriate checks are completed for all those who represent the Club and have regular contact with the clubs players. Additionally, the CWO will be able to discuss with individuals any areas of concern in a confidential and caring environment.

Any person having direct contact with players during club activities is required to hold a valid DBS for Gonerby Youth Football Club and Safeguarding Children qualification, as well as any other FA qualifications required by the League that their team is affiliated with.

18. **DISCIPLINE:** A Disciplinary Committee, comprising of three Club Officers, shall be appointed to oversee all Disciplinary matters arising. This Sub-Committee shall deal with all matters and deal directly with players, managers, parents and may ask those involved to review the matters in hand. Additionally, the Sub-Committee will liaise with all Affiliated Bodies as required and is charged with the responsibility of upholding the good name of Gonerby Youth Football Club.

19. **DISSOLUTION:**

(a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by the majority of at least three-quarters of the members present.

(b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

(c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to another Club, a Competition, the Parent County Association or The FA for use by them related to community sports

20. **ALTERATION TO RULES:** No alteration to these rules shall be made expect at the Annual General Meeting or at an Extraordinary General Meeting convened for that purpose and only if supported by 75% of those present and voting at such a meeting. Notice of proposed alteration to these Rules must be given in writing to the Club Secretary 21 days prior to the meeting and notified to the members in accordance with the Rules.

21. **OTHER BUSINESS:** Any matter not governed by the foregoing rules shall be dealt with by the General Committee, the decision of which shall be final and binding.

Signed: _____ **Chairperson,**
Gonerby Youth Football Club

Name: _____ Date: _____

Signed: _____
Club Secretary, Gonerby Youth Football Club

Name: _____ Date: _____